

THE OTTAWA SCHOOL OF ART  
L'ÉCOLE D'ART D'OTTAWA



# Fine Arts Diploma Portfolio Certificate HANDBOOK

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143

years of  
unleashing potential  
années à  
libérer le potentiel



## TABLE OF CONTENTS

01	ABOUT THE OSA
01	OSA PATRON
03	OSA EDUCATIONAL PHILOSOPHY
04	OSA CREDIT PROGRAMS
04	• FINE ARTS DIPLOMA PROGRAM
05	• PORTFOLIO CERTIFICATE PROGRAM
06	ADMISSIONS
08	FEES
12	PROGRAM POLICIES
15	INTERNATIONAL STUDENTS
15	SCHOLARSHIPS
21	STUDENT WORK
27	PROGRAMS OF STUDY
29	• FIRST YEAR STUDIES
32	• SECOND YEAR STUDIES
35	• THIRD YEAR STUDIES
37	SPRING ELECTIVE COURSES
38	MEET THE INSTRUCTORS
44	GENERAL INFORMATION
45	FINAL WORDS
45	DONATION INFORMATION

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# ABOUT THE OSA

**THE OTTAWA SCHOOL OF ART IS CELEBRATING 140 YEARS OF STUDENT-CENTERED, HANDS-ON TRAINING.**

The Ottawa School of Art (OSA) follows an honourable tradition of alternative art schools by providing the community with the opportunity for visual expression and creative development.

In addition to exposure to the vibrant arts community within the school, students can take advantage of the School's excellent location in the heart of Ottawa. Situated in the lively bustle of the ByWard Market, the School is just steps away from the National Gallery of Canada, the Canadian Museum of History, and a wide selection of private art galleries.

Students come from all areas of the region representing a diverse range of backgrounds, training and experience. Fine Arts Diploma and Portfolio Certificate students receive the benefits of an intensive vocational training program that allows them to complete most or all of their studies close to home. In addition, the Ottawa School of Art receives students from across Canada and from around the world creating an interesting and diverse learning environment.



**OSA MISSION STATEMENT:**

The OSA is a leading centre for visual arts education and creative expression in the Ottawa region

**VISION STATEMENT:**

By 2020 the OSA will be a major centre in Canada for developing excellence in the visual arts.

**OSA VALUES:**

- Inclusive and accessible
- Studio-oriented and studio-based
- Collaborative, creative environment
- Promotes diversity
- Student-centred
- Foster imagination, creativity and Innovation
- Hands-on training by practicing artists

**OSA GOALS:**

1. Build on programs for all ages, all levels of skill and experience
2. Continue to be a strong promoter and advocate of visual arts
3. Evolve as a multi-disciplinary creative and exploratory learning centre
4. Continue to build relationships with the local community and gain a national profile
5. Strengthen organizational stability and increase financial stability

OSA Motto:

Teaching art to everyone.

# OSA EDUCATIONAL PHILOSOPHY

Since 1988, the OSA Fine Arts Diploma and Portfolio Certificate Programs place an emphasis on attaining knowledge and skills that are fundamental to the practice of the visual arts. Each program is structured to provide access to study in a variety of studio areas, while allowing second year diploma students the opportunity to pursue a particular studio concentration.

Third-year Diploma students, have two terms of mentorship studies and exposure to a variety of exhibition experiences. In addition, third year students have access to a number of scholarship awards including a chance to represent OSA in the BMO 1st Art national competition. Access to significant areas of contemporary art practice provide OSA diploma students with an understanding of the cultural and artistic context in which they will pursue their art practices.

The Lee Matasi Gallery presents the artwork of third year Fine Arts Diploma students. Visitors to this gallery benefit from privileged access to the students' fresh ideas, their expression and presentation. This unique exhibition opportunity affords OSA students a large and informed audience to view their works in the school's professional setting. All works and projects presented in the Lee Matasi Gallery have developed from the student's studies at the school.

Integral to the rich cultural environment of the School are the two galleries located on the ground floor of the building. Through its regular programming schedule the Ottawa School of Art Main Gallery provides direct, on-site access to the highest quality professional exhibitions by local, national and international artists.



# OSA CREDIT PROGRAMS

## **FINE ARTS DIPLOMA PROGRAM (90 CREDITS)**

The Diploma Program is an intensive three-year course of study in the visual arts with an emphasis on practical studio experience. The developmental structure of the program provides students with access to the study of various studio areas including; drawing, painting, sculpture, photography, printmaking and ceramics, while including sufficient opportunity to pursue a particular studio concentration. Studio courses reinforce the mind's relationship to the eye and hand.

The first year of the program provides an intensive course of study allowing for a high degree of interaction with working professional artists in a studio setting. The curriculum is designed to provide the student with a solid base of information on the techniques and materials used by professional artists. The first year serves as the foundation for building knowledge and experiences in the subsequent years of the program.

The second year of the Fine Arts Diploma Program is composed of courses that develop the student's ability beyond the foundation level. In addition to intermediate level studios, the student becomes familiar with the history of art through survey, Canadian and contemporary art history courses.

In the third year of the program students further their studio interest in advanced studio courses and through mentorships with artists working in a medium that will influence their development. The study of contemporary art theories and practices, in courses such as Art and Criticism, Media Studies and the Business of Art, gives students access to a solid understanding of what it is to be an artist working in a contemporary way. This final year provides a significant knowledge of the cultural context in which they will pursue their careers.

*As I came three years ago back to school after practicing Fine Art and craft-making for more than 20 years (right after an art college in the country of my origin), I was looking for the shake up and a place to reinforce, to refresh my skills and some of new ideas to explore, to figure out any prospective direction for my "second career". Ottawa School of Art, as a perfectly stewarded private college, accepted and valued around Canada, has been the place I chased for.*

*Looking back, I would say, it's been an excellent decision, that has allowed me to develop and shape up all of my skills, to get an unbelievably high level of knowledge, even in so theoretical fields like Art History, Contemporary Canadian art, and so on...*

*Yulia Lisitsyna  
Fine Arts Diploma Graduate*

## PORTFOLIO CERTIFICATE PROGRAM (30 CREDITS)

The one-year Portfolio Certificate Program is a unique opportunity provided for students who need to develop and expand their present body of work in preparation for application to university, college or art school. This intensive course of study allows for a high degree of interaction with working professional artists in a studio setting. Upon completion of their year, students may apply to continue their studies in the Ottawa School of Art Fine Arts Diploma Program, or apply to other institutions. A high percentage of these hard working certificate students obtain a place in their first choice of schools.

Students who have successfully completed their Portfolio Certificate year have, in many cases, qualified for the equivalent of full or partial first year at the Ontario College of Art and Design, the University of Lethbridge, Mount Allison University, and the University of Wisconsin-Stout.

The Ottawa School of Art offers full time art training to **International Students**.

**Part-time** art training in the credit programs can be considered when a minimum of three courses is taken per session.

*The Ottawa school of arts is a terrific place to hone your skills and to acquire new ones in the discipline of the fine arts. I enjoyed my time here and I learnt a lot.*

*Joshua Sullivan  
Fine Arts Diploma Graduate*

*The school is one of the tiny perfect places of learning \_ I'd say the best in the country. You can almost feel the talent who passed before, David Milne, Richard Gorman.*

*It is so loosely bound and very alive, almost like an individual.*

*Kit Collins  
Fine Arts Diploma Graduate*

*Now, looking back at the decision to apply to OSA was one that has shaped my future into a great and varied education. OSA provided me with 3 years of structured support, space, discourse, criticism and mentorship that has proven invaluable, and that support continued after graduation. One of the best aspects of OSA is that the schools unique environment is rooted in the exceptional teaching faculty. I have felt OSA supporting me in ventures out side of school as well as applying and acceptance into university for art. Becoming part of OSA was a great decision and has contributed tremendously to my success.*

*Madison Espie  
Fine Arts Diploma Graduate*

# ADMISSIONS

## **FINE ARTS DIPLOMA AND PORTFOLIO CERTIFICATE ADMISSION REQUIREMENTS**

The Ottawa School of Art requires a grade twelve Ontario Secondary School Diploma or its equivalent. All transcripts from institutions previously attended and a signed resume (providing further information on experience in art or design) must accompany each application for all credit programs.

If a prospective student has reached the age of 18 and has no secondary school diploma, it is necessary to pass a mature age student qualifying test given by the OSA. In this case, the OSA will administer the Canadian Achievement Survey Test for Adults (CAT/2 Series, level 3) on the school premises through an appointment made with the program coordinator.

## **REGISTRATION**

**Registration begins on March 15th and continues until the last Friday in August.** Early registration guarantees a better choice of courses.

The Diploma Program Coordinator - [diploma@artottawa.ca](mailto:diploma@artottawa.ca) - is available during specific days for consultation. Please confirm all dates and times with the OSA registration desk and make an appointment for an interview. To speed your application, bring the completed application form and all the materials listed on the form to the interview. To download an application form from the school's web site, look under Diploma and Portfolio Certificate, click on Admissions for Making a Formal Application.

## **INTERVIEW/PORTFOLIO REVIEW**

All prospective students applying to the Fine Arts Diploma Program must schedule an interview and portfolio review with the Diploma Program Coordinator by calling the main number of the school: 613.241.7471.

While prospective Portfolio Certificate Program students are exempt from presenting a portfolio, an interview with the Diploma Program Coordinator is required for entry into the program.

## **APPLICATION PROCEDURE**

To make a formal application for admission to the Fine Arts Diploma Program, prospective students must include the following with their completed application form:

- Payment of the \$50 (plus HST = \$56.50) application fee at the time of the entrance interview..
- A portfolio of 10 pieces of your artwork for review. This should include drawings from observation, works in colour and a variety of your best studio work.



For long distance submissions a 8.5" x 11" format (approximately 20 cm x 25 cm) works best. Local applicants should bring their works with them. Please do not include framed pieces in your portfolio. Photographs of framed pieces are better. Bring a current sketchbook, if you keep one.

- Officially stamped transcripts of your education sent directly from the institution (plus translation of transcripts into English, if needed).
- A signed essay (one page in length) explaining why you wish to attend the Ottawa School of Art.
- Two passport-sized photographs.
- A copy will be made of an official photo ID (e.g. driver's license, passport, etc.).
- Your resume with your e-mail address in cases of advanced standing.
- Proof of competence in the English language (e.g. TOEFL ranking for International Students).
- A copy of your passport officially stamped (International Students).

**NOTE: WITH THE EXCEPTION OF THE PORTFOLIO, NONE OF THESE ITEMS WILL BE RETURNED.**

*The Fine Arts Diploma Program is registered as a Private Career College. When a student has been accepted into the program, he/she will be required to sign a contract with the Ottawa School of Art that follows the guidelines of the Private Career Collegest Act. The original contract will be kept in the student's file at the school and a copy provided for the student.*

**FOR MORE INFORMATION ON PRIVATE CAREER COLLEGES VISIT:  
[HTTP://WWW.EDU.GOV.ON.CA/ENG/GENERAL/PRIVATE.HTML](http://www.edu.gov.on.ca/eng/general/private.html)**

In addition to the contract, a course selection form detailing the courses to be undertaken, their duration and the payment required will be provided. On the back of this form are printed the expectations of the OSA with respect to the student's performance and attendance. **Students are required to make themselves aware of relevant school policies and to understand them fully.**

The Diploma Coordinator is available to answer any questions pertaining to OSA policies: **[diploma@artottawa.ca](mailto:diploma@artottawa.ca)**

# FEES

## PROSPECTIVE STUDENTS

At the time of a prospective student's entrance interview, a one-time Application Fee of \$56.50 is required. Application fees are not refundable.

All students are required to become members of the Ottawa School of Art. The Individual Membership Fee of \$33.90 is valid for one year from the date of issue. Membership fees are not refundable.

## REGISTRATION POLICY

Registration for all credit courses takes place between March and September of each year. Upon the successful completion of the entrance interview with the Diploma Program Coordinator, students register for the fall and winter terms. The registration process and payment of tuition fees secures the student's chosen courses.

## CREDIT COURSE TUITION

All courses in the Fine Arts Diploma and the Portfolio Certificate Programs are priced to include taxes. The tuition for each course is \$375.

In the Fine Arts Diploma Program third year students pay a supplemental fee of \$25 each for two mentorships and a \$100 fee covers the Graduation Review Mentorship required of all graduating students. The breakdown by year for OSA full time studies is



as follows:

- First year of study tuition + compulsory fees ( $\$3,750 + \$56.50 + \$33.90$ ) =  $\$3,840.40$
- Second year of study tuition + compulsory fees ( $\$3,750 + \$33.90$ ) =  $\$3,783.90$
- Third year of study tuition + compulsory fees ( $\$3,900 + \$33.90$ ) =  $\$3,933.90$

Tuition fees for completion of the Fine Arts Diploma Program totals \$11,400 CDN. International Students will pay \$15,900 CDN to complete the Fine Arts Diploma Program.

### **CREDIT COURSE PAYMENT PLAN**

If students are unable to pay their tuition and fees in full at the time of registration, the Ottawa School of Art requires the student to arrange a payment plan (e.g. post-dated cheques) covering tuition for the current year. Application forms are available from the Diploma Coordinator as part of the entrance interview. Students are encouraged to apply at least two months prior to registration. The OSA payment plan has two generous payment options:

1. Payment by term: each term is paid in full by providing two cheques. The first term must be paid in full at registration. At registration a second post-dated cheque for January 1st of the following year is given.
2. Monthly payments: With this option, six cheques are required at the time of registration. The first cheque, for 1/6 of the total amount, is payable at registration. Five postdated cheques are also required with the following dates: October 1st, November 1st, January 1st, February 1st and March 1st.

The Ottawa School of Art accepts cash, cheques, VISA or MasterCard credit cards and INTERAC bank debit cards. Registration may be made in person or by telephone (VISA or MasterCard only).

Approval for the payment plan is at the sole discretion of the Ottawa School of Art. The terms and conditions of using the Fee Payment Schedule must be approved by the Finance Officer prior to registration. The OSA Finance Officer takes up to three working days to approve payment plan applications and any other financial arrangements.

**NOTE: THERE IS A \$25 (PLUS HST = \$28.25) ADMINISTRATION CHARGE ON ALL NSF CHEQUES.**

The Ottawa School of Art reserves the right to cancel any class due to insufficient enrolment or other unforeseen circumstances.

### **WITHDRAWAL, REFUND, TRANSFER AND CANCELLATION POLICY**

Any changes to the student course contract signed at the beginning of each school year in a personal interview must be made through the Program Coordinator. If for any reason, a student wishes to withdraw from a course for which he/she has registered, the student must sign the form provided with the following in mind:

- Prior to the start of classes (up to the starting date of the class) the student receives a refund of the course fees, less a \$25 administrative charge +HST (\$28.25).
- If for any reason a student wishes to transfer from a course for which he/she has registered to another course, and the request can be accommodated; a \$25 fee +HST (\$28.25) will be charged.

If for any reason the Ottawa School of Art cancels a course, every attempt will be made to identify an alternative course suitable to the student. If this is not possible, the course fee will be fully refunded, with no administrative charges applied. If, over the duration of a course, a class is cancelled, every attempt will be made to arrange a 'make up' class. If this is not possible, the class portion of the course fee will be fully refunded, with no administration fee applied.

Student withdrawal, refund, or transfer requests will not be processed by telephone. The student is responsible for making an appointment to see the Program Coordinator and to sign the form provided by the School. Refunds will be issued by cheque only in Canadian funds. Please allow 7 – 14 days for processing.



In some situations, the Ottawa School of Art may employ a substitute teacher or schedule a course on an alternate date suitable to the student's timetable. If, for any reason, either of the above cannot be realized and the course is cancelled, the course fee will be fully refunded, with no administration fee applied. If, over the duration of a course, a class is cancelled, a "make up" class will be scheduled.

**COURSE FAILURE**

If a student fails a course in the first half of the year, he/she is ineligible to remain enrolled in the second half of the course. To adjust the amount of tuition paid or to make adjustments to a payment plan, a \$28.25 fee will be charged.



# PROGRAM POLICIES

## ENROLMENT

Students are encouraged to enroll on a full-time basis in order to obtain the maximum benefits of the program. Full-time study is defined as five courses per term. Part-time status will be considered under certain circumstances. Part-time status is defined as three courses per term.

## DURATION OF STUDY

Normally, full-time students should complete their studies in three years for the Fine Arts Diploma Program (90 credits) and one year for the Portfolio Certificate Program (30 credits). Part-time students may take up to a maximum of five (5) years.

## EVALUATION

At the end of each term marks will be posted online and on the third floor bulletin board. It is possible for students to request a non-official printed copy of their marks by contacting the Registrar: [program\\_officer@artottawa.ca](mailto:program_officer@artottawa.ca). The printed copy will be kept for pick-up at the front desk.

The Ottawa School of Art uses the following letter grades for evaluation purposes:

A+	90 - 100%
A	85 - 89%
A-	80 - 84%
B+	77 - 79%
B	73 - 76%
B-	70 - 72%
C+	67 - 69%
C	63 - 66%
C-	60 - 62%
D+	57 - 59%
D	53 - 56%
D-	50 - 52%
F	0 - 49%

## SATISFACTORY SCHOLASTIC STANDARDS

A certain level of academic standing is expected from students in the Diploma and Portfolio Certificate Programs. Students will be expected to maintain a C+ or better on all courses selected.

## **FAILING COURSE MARKS**

If a student fails a required course they must repeat and pass that course as soon as possible. Students are given three (3) opportunities to pass any one course, which is a requirement for their program. Upon failing such a course for the third time, students will be transferred to the General Interest Program and will be allowed to apply for reinstatement after a period of one year.

## **NOTE: STUDENTS MAY LOSE THEIR FULL OR PART-TIME STATUS FOR THE FOLLOWING REASONS:**

- A. Unprofessional conduct or occurrences that may demean the reputation of the OSA
- B. Inactivity: failure to register on an ongoing or consecutive basis for the required number of credits per term
- C. Non-payment of fees or outstanding accounts
- D. Failing grades
- E. Failure to maintain a C+ average
- F. Failure to complete the program within the five-year time limit

## **INCOMPLETION**

If a student requests an "Incomplete" evaluation, the required course work must be completed and a revised evaluation submitted to the Diploma Program Coordinator by May 31st of the same academic year. Unresolved "Incomplete" evaluations will be revised to a "Failure" after this date.

## **CLASS REQUIREMENTS**

Attendance will be taken in all classes. 80% attendance is required in each course. A mid-term warning may be given after two classes are missed in any course. Being more than twenty (20) minutes late for any class constitutes an absence.

At the beginning of each term instructors will outline the class assignments. These include a minimum 3 hours per class, per week of contact time plus three hours of homework. It is the responsibility of each student to fulfil these requirements in order to receive a passing grade. These quantitative requirements do not replace the qualitative goals of producing work that demonstrates progress and improvement in technical and creative development and direction.

In order to maintain their full-time standing in the program, students will have to meet all course requirements (attendance, assignments, etc.) and receive a passing grade in enough courses to earn a total of 12 credits per term.

It is important to note that 'incomplete', 'withdrawal' and 'no credit' mark designations will not be counted when totalling the minimum 12 credits per term. Credits will only be awarded in those courses in which the student receives a passing grade. In addition, students are required to maintain a yearly C+ average or higher.

The use of headphones and personal devices in all classes and studios is at the sole discretion of the instructor. Any instructor who has given permission to any student can revoke the privilege once given.

Unless the instructor has given permission, cell phones must be turned off during class time. Exceptions are made due to urgent circumstances.

### **COURSE WITHDRAWALS**

Should the OSA cancel a course, students will receive a full refund. Students who wish to withdraw from a course beyond the cancellation deadline will have an 'incomplete' on their transcript. All course withdrawals are at the discretion of the Diploma Coordinator who completes the appropriate form. The form must be signed by both the coordinator and the student.

### **FULL TIME STATUS**

Students wishing to be considered full time must take a minimum of 15 credits per term or five courses. In order to maintain their full time standing in the program, students will have to meet all course requirements (attendance, assignments, etc.) and receive a passing grade in all courses.

### **PART-TIME STATUS**

Students wishing to be considered part-time must take a minimum of 9 credits per term or three courses. In order to maintain their part-time standing in the program, students will have to meet all course requirements (attendance, assignments, etc.) and receive a passing grade in all courses.

### **AUDITING CREDIT COURSES**

With special permission of the Diploma Program Coordinator, general interest students and the general public may audit OSA credit courses. Auditors will be considered at the close of full time student registration. These requests will be processed provided there is adequate space left in the course and with the approval of the course instructor. Course fees must be paid in full and no evaluation will be given.

Students at other institutions, such as the University of Ottawa and Carleton University, may also be considered under the same conditions.

### **CONSENT TO USE OF PERSONAL INFORMATION**

The Fine Arts Diploma Program is registered as a private career college. As such, all students entering the Program are asked to sign a Consent to Use of Personal Information form. Private career colleges (PCC's) must be registered under the Private Career Colleges



Act, 2005, which is administered by the Superintendent of Private Career Colleges. The Act protects students by requiring PCC's to follow specific rules on, for example, fee refunds, training completions if the PCC closes, qualifications of instructors, access to transcripts and advertising. It also requires PCC's to publish and meet certain performance standards, e.g., percentage of graduates who obtain employment. This information may be used by other students when they are deciding where to obtain their training.

## INTERNATIONAL STUDENTS

International students are individuals who are not Canadian citizens or landed immigrants and who have entered Canada holding a passport from a different country. International students are required to pay a surplus equal to 50% of course fees and are urged to contact the Diploma Program Coordinator with regard to fee structure and other requirements: **diploma@artottawa.ca**

Additional information for international students can be found on our web site at **artottawa.ca**. Look under the heading Diploma and Portfolio Certificate, click on International Students.

## SCHOLARSHIPS

Students can apply for the following scholarships that are specifically dedicated to supporting their studies at the Ottawa School of Art (List of donors subject to change):

- **David and Nicole Henderson Scholarship** (value \$1,000) open to all students involved in full-time studies at OSA;
- **Wallacks Fine Arts Scholarship** (value \$1,000) for first year students entering their second year of studies;
- **Ottawa Art Association Fine Arts Scholarship** (value \$1,000) for students in their second year of full-time studies;
- **Lee Matasi Memorial Scholarship** (value \$1,000) open to all third year students;
- **Lillian Raport Memorial Scholarship** (value \$1,803.40) based on merit and open to all Diploma students;
- **Corry Gibson Memorial Study Scholarship** (value \$500) open to second and third year students;
- **Corry Gibson Memorial Studio Scholarship** (value \$500) open to graduating Diploma students to be used in the fall following graduation;
- **Ottawa Mixed Media Artists** (value \$175) open to all third year graduating students;
- **ScribArt Painting Scholarship** (value \$1000) open to second and third year students;
- **Ted Marshall Memorial Fund** (value \$1800) no restrictions;

- **Leonard Gerbrandt Printmaking Scholarship** (value \$500) open to all students currently enrolled in a printmaking course;
- **Robert Hyndman Drawing and Painting Scholarship** (value \$150) open to all Diploma and Portfolio Development students;
- **Sheila Durno Memorial Scholarship** (value \$200) no restrictions;
- **Fritz Allgoewer Memorial Scholarship** (value \$500) Open to 2 full time students (1 second year and 1 third year student) of the Fine Arts Diploma Program, must demonstrate financial need;
- **Hollyhock Painting & Drawing Scholarship** (value \$500) open to all second and third year students;
- **Totem Pole of Canada Scholarship** (value \$463.40) Open to all students; priority will be given to aboriginal, first nations or persons of indigenous descent;
- **Lillian Evenchick Memorial Sculpture Scholarship** (value \$463.40) open to second or third year full time students in the Diploma program or portfolio program;

**NOTE: THE ABOVE SCHOLARSHIPS ARE AWARDED AS TUITION CREDITS**

The Fine Arts Diploma Alumni Exhibition has established a biannual event held at the Orleans Campus Gallery. In 2013, we celebrated our third exhibition inclusive of all OSA Fine Arts Diploma Alumni who have developed and maintained active studio practices.

For further information contact the Diploma Program Coordinator:  
[diploma@artottawa.ca](mailto:diploma@artottawa.ca)

## OSA STUDENT CODE OF CONDUCT

**POLICY STATEMENT:** This Student Code of Conduct, along with other related policies and procedures, is intended to foster a culture of respect and safety within the Ottawa School of Art's (OSA) study and work environments in order to facilitate the achievement of OSA's vision and values. This Code articulates the rights and responsibilities, which OSA students have while they are members of the OSA community, and clearly defines behaviours, which are not acceptable within the OSA community.

All students of the OSA community have the right to live their lives, to study, to learn and to work without unreasonable interference, disruption, or upset caused by the actions of another person. OSA students have the responsibility to respect the rights of other members of the OSA community and to refrain from taking any step, intentionally or recklessly, which interferes with, disrupts or hinders the rights of other members of the OSA community. All OSA students have the right to be treated in a manner, which is respectful, honest, and free from discrimination or harassment on protected

grounds. OSA students have the responsibility to treat other members of the OSA community in a manner which is honest, respectful and free from discrimination or harassment on protected grounds.

For purposes of clarity, a detailed outline of behaviours which will be deemed to be contrary to this policy are set out in the Appendix to this policy. This outline is not intended to be exhaustive of all possible inappropriate behaviours: any behaviour by a student, which in any way unreasonably interferes with the rights of another member of the OSA community, will be deemed to be a violation of this policy.

**PRINCIPLES:** A safe and respectful learning and work community is a cornerstone in the vision of OSA and further, is an underlying essential to OSA's stated values of academic excellence, commitment to lifelong learning, creativity and innovation, inclusiveness and diversity, service and accountability. OSA's Student Code of Conduct plays a key role in reaching OSA's vision and supports OSA in achieving its stated values.

**SCOPE:** This policy is directed to all of OSA's students in all of OSA's learning environments including but not limited to, classrooms, online activities, OSA sponsored off-campus venues, and placements.

**RELATED POLICIES:** Other policies which, together with this policy, set out the full range of expectations and responsibility for OSA students include the following:

- Ottawa School of Art Accessibility Policy
- Ottawa School of Art Harassment and Discrimination Policy
- Ottawa School of Art Smoking in the Workplace Policy
- Any other applicable policy

**SANCTIONS:** Students whose behaviours are found to be contrary to this Code of Conduct will be subject to a range of sanctions, including the following:

- Verbal warning
- Written warning
- Behaviour contract which specifies conditions of continued attendance
- Suspension for a period of time
- Permanent expulsion

No sanction will be imposed on a student until a fair investigation has been conducted into the alleged improper behaviour, including (if possible) an opportunity for the student to respond to the allegations and to advise the investigator about any mitigating circumstances which may exist.

Sanctions will be determined under the "Ottawa School of Art Student Complaint Procedure" and the "Ottawa School of Art Student Expulsion Policy".

The Ottawa School of Art Student Code of Conduct, the Ottawa School of Art Student Complaint Procedure and the Ottawa School of Art Student Expulsion Policy can be

located online at: <http://artottawa.ca/diploma>

**APPEALS:** A student who has received a sanction for behaviour contrary to this policy may appeal the sanction under the "Ottawa School of Art Student Complaint Procedure". Responsible Executive: OSA Executive Director

## **APPENDIX TO STUDENT CODE OF CONDUCT**

Behaviours deemed to be contrary to OSA's Student Code of Conduct include, but are not limited to, the following:

- a) Assaulting or threatening to assault, a person while on OSA property or at a OSA sponsored event
- b) Providing false or misleading information to an OSA official or failing to present his or her student identification to an OSA official upon request
- c) Entering closed or restricted OSA facilities or remaining within OSA facilities after closing unless authorized by the appropriate OSA official
- d) Threatening or endangering the safety, health, life of any person on OSA's property or at an OSA sponsored event
- e) Acting in any bullying or intimidating manner to any other member of the OSA community (including other students and OSA employees)
- f) Damaging, or threatening to damage property not owned by the student
- g) Displaying any writing, pictures or graphics, or using language or dangerous gestures, or engaging in behaviours, any of which ought reasonably to be known would be offensive to other members of the OSA community
- h) Possessing, using, manufacturing, producing, distributing weapons and/or any controlled substance (including, but not limited to alcohol or drugs) while on OSA property or at any event sponsored by OSA, except as expressly permitted by law
- i) Possessing or consuming alcoholic beverages on college property except as permitted by law
- j) Failing to observe rules and regulations concerning the use of campus buildings and other OSA-owned or operated facilities and services where the student knows or reasonably ought to know that the behaviour or use is prohibited
- k) Tampering with, damaging or misusing fire safety equipment on OSA premises

- l) Using or possessing any OSA access card without proper authorization and/or sharing a OSA access card with any other person
- m) Hazing or rookie initiations
- n) Engaging in, or acting as an accessory to, theft, unauthorized possession, and/or sale of property not belonging to the student
- o) Any conduct which violates the Criminal Code of Canada and/or any other federal, provincial or municipal law while on OSA property or engaged in an OSA sponsored activity
- p) Vandalism, disruptive or threatening behaviour, fighting, intoxication or use of alcohol in unauthorized areas of OSA, use of illegal drugs, theft, infliction of bodily harm, stalking
- q) Smoking in non-designated areas of OSA
- r) Engaging in any behaviour or conduct, which would or ought reasonably to be known to be considered inappropriate or offensive to the OSA community
- s) Using recording devices in classrooms or on OSA premises, without the permission of OSA and/or those being recorded

## **OSA STUDENT EXPULSION POLICY**

The Ottawa School of Art (OSA) is committed to taking all reasonable steps to ensure the students have the opportunity to successfully complete their programs. The Ottawa School of Art has a commitment to ensure that within this general framework that all students are treated fairly and equitably. Students who do not support the academic and ethical goals of the Ottawa School of Art for themselves and their fellow students may be subject to penalties, up to and including expulsion.

In general, the Ottawa School of Art will attempt to resolve a situation without expulsion. Verbal warning, written warnings and suspension may precede this final and most serious of actions. Where the Ottawa School of Art deems the integrity, safety or well being of the school, students, staff, clients, visitors and other guests is in danger then expulsion may be applied at OSA's discretion at any point in the process.

In conjunction with this policy, OSA will have to ensure that students receive and are aware of its code of conduct, its academic policy, and its attendance policy as outlined in Student Handbook during personal interviewing process.

The following outlines the conditions under which a student may be expelled with cause:

1. Academic Dishonesty – students may be subject to expulsion at the discretion of OSA for academic dishonesty. Academic dishonesty is any word, action or deed performed alone, or with others for the direct or indirect intention of providing an unfair advantage or benefit to self or other student(s) including:

- a. Cheating
- b. Plagiarism
- c. Unapproved collaboration
- d. Alteration of records
- e. Bribery
- f. Lying
- g. Misrepresentations

2. Outstanding Fees – failure to pay overdue accounts owing to OSA within the specified period may be grounds for expulsion after a written warning has been given.

3. Code of Conduct – all students are required to adhere to OSA's published code of conduct. Where the violations do not have the potential to result in physical harm to persons or property OSA may expel a student who has received suspension for failure to comply and has since violated any of the terms of OSA'S code of conduct. Students who are found under the influence of drugs and/or alcohol or carrying weapons will be subject to immediate expulsion.

4. Significant Omissions or Errors in Admissions Documentation – The Ottawa School of Art has a responsibility to ensure students have been admitted in accordance with the registration requirements for the program. Students who knowingly misrepresent their applications are subject to immediate expulsion.

5. Academic Failure – students who fail to achieve the required academic standing in their programs may be expelled from the program. The Ottawa School of Art may at its discretion offer alternatives to a student and these are outlined in the academic policies for the program of study.

6. Attendance – students who do not achieve the required attendance as stated in school policy are subject to expulsion.

7. Harassment or Discrimination – The Ottawa School of Art does not condone harassment or discrimination of any student, staff, client or visitor to school premises. Students participating in harassing or discriminatory activities that are racial, sexual, or pertaining to sexual orientation in nature may be subject to immediate suspension depending on the severity of the activity and pending investigation.

Any student, who is deemed by the investigation to have engaged in severe harassing or discriminatory activities, may be expelled at the discretion of the college, depending on the severity of the activity.



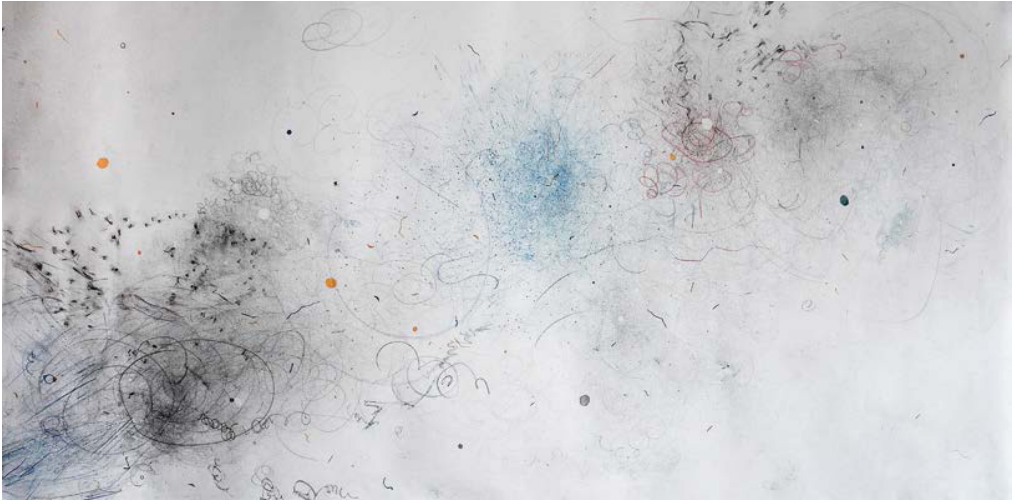
PAM BIXEL - 2022





STEPHANY LAY- 2022





GÜNSÜ HAYRIYE OZAN- 2022



SIOBHAN ARNOTT- 2022



ANNE BELL - 2022

Racial harassment means bothering, threatening, or treating someone unfairly because of their race, colour, ancestry, birthplace, religious belief, ethnic background, citizenship, or language.

Sexual harassment means bothering someone by saying or doing unwanted or unwelcome things of a sexual or gender-related nature including touching inappropriately, making offensive jokes about women and men, making sexual suggestions or requests, staring at or making unwelcome comments about one's body, displaying sexually offensive pictures, or being verbally abusive because of one's gender.

Sexual orientation harassment means treating someone unequally because they are gay, lesbian, heterosexual, bisexual, or living in a same-sex relationship. This could include making a hurtful comment or action to an individual that is known or ought to be known to be unwelcome, making homophobic jokes or hints about a person's sexual orientation or same-sex partnership status, or displaying of disrespectful signs, caricatures, cartoons or graffiti.

In determining what constitutes harassment or discrimination, the Ottawa School of Art will refer to The Ontario Human Rights Code. Students requiring more specific information may refer to the specific code as posted on the Provincial web site (<http://www.ohrc.on.ca/english/code/index.shtml>).

8. Misuse of College Property – OSA property is for the provision of OSA services. Students who damage, misuse, steal or otherwise use the property in a way that is prohibited may be expelled and required to make restitution.

9. Endangerment of Staff or Students – The Ottawa School of Art is committed to the right of all College staff, students, clients and visitors to be safe. Students who by action or neglect in any way endanger the safety of themselves or others may be expelled.

Prior to expulsion, depending on the severity and nature of the situation, OSA may take intermediate steps at its discretion including:

- a. verbal warning      b. written warning
- c. suspension          d. expulsion

**NOTIFICATION:**

Students who are subject to expulsion for any reason will be notified in writing, either hand delivered or by registered mail with return receipt. The Ottawa School of Art is not responsible for non-delivery by registered mail if the student has not provided a valid home address where the student currently resides.

The notification will contain a description of the basis for expulsion and the effective

date. Expelled students who dispute the facts of the expulsion and wish to appeal must appeal the decision in writing within one week of the notification by following OSA's student complaint procedure provided to the student and by providing sufficient proof to support the complaint.

A student, whose expulsion is upheld after having followed the college's student complaint and appeal procedure, may file a further appeal through the Complaints process established under the Private Career Colleges Act, 2005, provided the students are attending a program approved under the Private Career Colleges Act, 2005.

If a student's appeal is successful and he/she is eventually reinstated as part of the internal school or Superintendent of Private Career Colleges appeal processes, then OSA will arrange for the student to make up the training time that he/she had missed since the date of expulsion specified in the written notification.

**FEES:**

Settlement of student's accounts, for students that have been expelled, will be completed under OSA's Fee Refund Policy, using the effective date of expulsion as the final day of attendance in their program of study.

**RETURN OF PROPERTY:**

A student who is expelled is responsible for the return of any OSA property in his/her own possession within 10 days of the expulsion and will be held financially responsible for any property not returned in good condition or as outlined in the student contract.

# FINE ARTS DIPLOMA AND PORTFOLIO CERTIFICATE PROGRAMS OF STUDY

## PROGRAM OUTLINE

### First Year Studies

Fall Term	Hrs.	Winter Term	Hrs.
100 Visual Foundations I*	39	101 Visual Foundations II*	39
110 Foundation Drawing I*	39	111 Foundation Drawing II*	39
130 Intro Studio Painting I*	39	131 Intro Studio Painting II*	39
Specialization Major I	39	Specialization Major II	39
Specialization Minor I	39	Specialization Minor II	39
Total Hours	195	Total Hours	195
Independent Workshop	198	Independent Workshop	198
Total Hours	<b>393</b>	Total Hours	<b>393</b>
Total Term Credits = 15		Total Term Credits = 15	

\* = Compulsory Course

### Second Year Studies

Fall Term	Hrs.	Winter Term	Hrs.
200 Intermediate Drawing I*	39	201 Intermediate Drawing II*	39
210 Art History Survey I*	39	211 Art History Survey II*	39
220 Contemporary Art History*	39	221 Canadian Art History*	39
Specialization Major I	39	Specialization Major II	39
Specialization Minor I	39	Specialization Minor II	39
Total Hours	195	Total Hours	195
Independent Workshop	198	Independent Workshop	198
Total Hours	<b>393</b>	Total Hours	<b>393</b>
Total Term Credits = 15		Total Term Credits = 15	

\* = Compulsory Course

### Third Year Studies

Fall Term	Hrs.	Winter Term	Hrs.
350 Research Methodologies*	39	351 Integrated Processes*	39
360 Media Studies I*	39	361 Media Studies II*	39
370 Advanced Studio I*	39	371 Advanced Studio II*	39
375 Mentorship I*	24	376 Mentorship II*	24
380 Art & Criticism*	39	381 Business of Art*	39
		385 Graduation Review Mentorship*	12
Total Hours	180	Total Hours	192
Independent Workshop	198	Independent Workshop	198
Total Hours	<b>378</b>	Total Hours	390
Total Term Credits = 15		Total Program Hours	<b>2340</b>
Total Program Credits = 90		Total Term Credits = 15	

\* = Compulsory Course

### STUDIO SPECIALIZATION MAJOR AND MINOR COURSE DESCRIPTIONS

#### FIRST YEAR STUDIES: SPECIALIZATION MAJOR (6 CREDITS TOTAL)

Students are required to choose a major medium of specialization. They can focus on two areas chosen from printmaking, sculpture, photography or ceramics. They will work for two full semesters in the studio in their chosen major medium of specialization.

#### FIRST YEAR STUDIES: SPECIALIZATION MINOR (6 CREDITS TOTAL)

Students are also required to choose a minor medium of specialization. They can focus on two areas chosen from printmaking, sculpture, photography or ceramics. They will work for two full semesters in the studio in their chosen minor medium of specialization.

#### SECOND YEAR STUDIES: SPECIALIZATION MAJOR (6 CREDITS TOTAL)

Students are required to choose a major medium of specialization for advanced study. They can focus on two areas chosen from colour theory, painting, printmaking, sculpture, photography or ceramics. They will work for two full semesters in the studio in their chosen major medium of specialization.

#### SECOND YEAR STUDIES: SPECIALIZATION MINOR (6 CREDITS TOTAL)

Students are also required to choose a minor medium of specialization for advanced study. They can focus on two areas chosen from colour theory, painting, printmaking, sculpture, photography or ceramics. They will work for two full semesters in the studio in their chosen minor medium of specialization.

## **INTRODUCTORY STUDIO REQUIREMENTS**

Fine Arts Diploma and Portfolio Certificate students select from first year courses. These courses run in two parts; Part I is offered in the fall term, Part II is offered in the winter term.

All students take the introductory level studio courses (100 series). All students take the three mandatory courses and then add two studio disciplines of their choice. These choices form the Specialization Major I, II and Specialization Minor I, II.

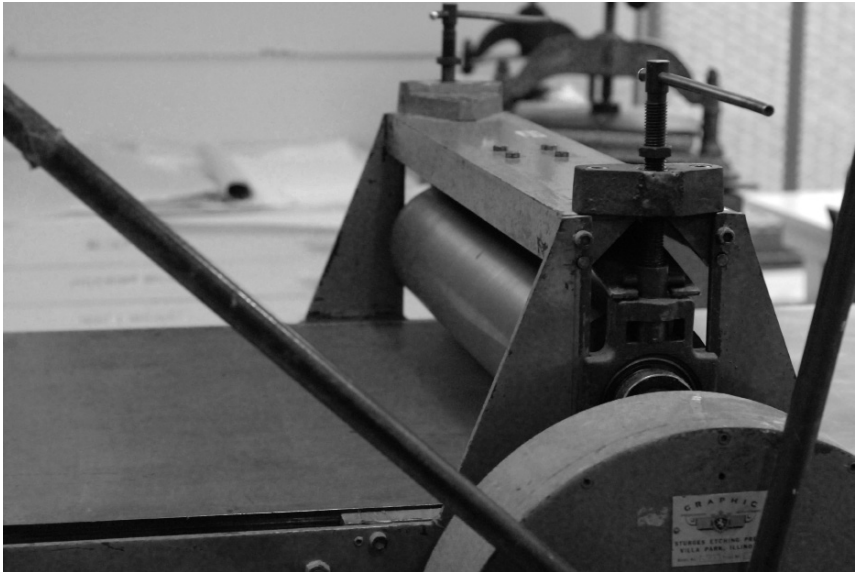
## **THE FINE ARTS DIPLOMA PROGRAM (90 CREDITS) FOUNDATION YEAR AND THE PORTFOLIO CERTIFICATE PROGRAM (30 CREDITS) YEAR OVERLAP.**

# FIRST YEAR STUDIES

## **MANDATORY FIRST YEAR COURSES:**

### **100 VISUAL FOUNDATIONS I (3 CREDITS)**

This foundation course introduces the student to the basic aspects of two-dimensional and three-dimensional visual structure. Spatial concepts, materials, and diverse approaches to visual order are investigated through assigned problems, lectures and critiques. Assignments are supplemented by gallery visits, films, etc.



### **101 VISUAL FOUNDATIONS II (3 CREDITS)**

This course continues the study of two-dimensional and three-dimensional structure begun in Visual Foundations I. Prerequisite: Visual Foundations I.

### **110 FOUNDATION DRAWING I (3 CREDITS)**

This course emphasizes the fundamental skills necessary for representational drawing derived from observation. Various media are used to explore perspective, representation of light and volume, contour, proportion, figure-ground relationship.

### **111 FOUNDATION DRAWING II (3 CREDITS)**

This course continues the study of fundamental representational drawing skills with increased emphasis on the internal structure of a work of art. Prerequisite: Foundation Drawing I.

### **130 INTRO STUDIO PAINTING I (3 CREDITS)**

This course introduces the student to various technical and aesthetic issues of representational painting. Diverse approaches to pictorial organization derived from observation are investigated through specific studio assignments in oil and water-based media on various painting supports. Subject matter includes still life, interiors, landscape, and the human figure. Critiques, discussions, gallery and museum visits supplement studio problems.

### **131 INTRO STUDIO PAINTING II (3 CREDITS)**

This course continues the study of technical and aesthetic issues of representational painting begun in Painting I. Prerequisite: Painting I.

### **First Year Studio Specialization Major and Minor Course Descriptions**

A total of four studio disciplines are needed to complete the first year. Students choose two from the following course offerings. These courses form the Specialization Major I, II and Specialization Minor I, II.

#### **First Year Studies: Specialization Major (6 credits total)**

Students are required to choose a major medium of specialization. They can focus on two areas chosen from printmaking, sculpture, photography or ceramics. They will work for two full semesters in the studio in their chosen major medium of specialization.

#### **First Year Studies: Specialization Minor (6 credits total)**

Students are also required to choose a minor medium of specialization. They can focus on two areas chosen from printmaking, sculpture, photography or ceramics. They will work for two full semesters in the studio in their chosen minor medium of specialization.



### **140 INTRO STUDIO SCULPTURE I (3 CREDITS)**

In this course, students are introduced to the proper use of basic tools and techniques required for three-dimensional work. Projects involve the use of table, band and jig-saws and other available processes. Course assignments develop greater awareness of potential dynamic sculptural relationships through consideration of form, volume, weight, and mass. Attention is given to the relationship between process and form, as well as to representational issues in sculpture.

### **141 INTRO STUDIO SCULPTURE II (3 CREDITS)**

This course continues the development of sculptural ideas and techniques begun in Sculpture I and introduces the student to basic additive and subtractive processes in sculpture. Attention will be given to the relationship between process and image within a contemporary context. Formal assignments are complemented with lectures, demonstrations, films, and visits to galleries. Prerequisite: Sculpture I.

### **150 STUDIO PRINTMAKING RELIEF (3 CREDITS)**

This course introduces the student to basic relief printing techniques and materials appropriate to linocuts, woodcuts, and monoprints. Consideration will be given to the development of personal and structurally expressive works in this graphic media. The history of relief printing and its relevance in current contemporary practice is introduced. Studio assignments will be complemented by demonstrations, gallery visits and critiques.

### **151 STUDIO PRINTMAKING ETCHING (3 CREDITS)**

This course introduces the student to basic intaglio printing techniques and materials appropriate to dry point, monotypes, and etching. Consideration will be given to the development of personal and structurally expressive works in these media. The history of intaglio printing and its relevance in current contemporary practice is introduced. Studio assignments will be accompanied by demonstrations, gallery visits, and critiques.

### **160 INTRO STUDIO PHOTOGRAPHY I (3 CREDITS)**

This course provides an in-depth study and practical exploration of photography as an image making process. An introduction of digital photography through image capture, manipulation and presentation will be taught. Students must have access to a lens-changing digital camera. Lectures, gallery visits, student presentations, technical discussions and advice supplement studio work and assignments.

### **161 INTRO STUDIO PHOTOGRAPHY II (3 CREDITS)**

This course is a continuation of the development of technical and aesthetic ideas associated with photography that were explored in Photography I. Basic camera and darkroom techniques will be presented with an emphasis on basic film developing, black & white printing techniques. Prerequisite: Photography I. Prerequisite: Photography I.

### **170 INTRO STUDIO CERAMICS I (3 CREDITS)**

This course introduces students to the basic concepts of creating 3-dimensional objects in clay. Emphasis will be placed on the basic properties of clay and hand-building techniques. Students will also explore techniques of wheel-throwing, basic glazing and kiln firing. Course work will include references to contemporary and historical examples.

### **171 INTRO STUDIO CERAMICS II (3 CREDITS)**

In this course, students will explore in greater depth the fundamental techniques and concepts developed in Ceramics I. Attention will be given to the relationships between materials, process, form and function within a contemporary context. Formal assignments will be complemented with lectures, demonstrations, and visits to galleries. Prerequisite: Ceramics I.

### **COMPLETION OF THE FIRST YEAR EQUALS: 30 CREDITS**

## **SECOND YEAR STUDIES**

### **MANDATORY SECOND YEAR COURSES:**

#### **200 INTERMEDIATE DRAWING I (3 CREDITS)**

Primarily concerned with drawing clothed/nude models, issues of anatomy, proportion, and large-scale formats are considered. Various media are explored. Prerequisite: Foundation Drawing I & II.

#### **201 INTERMEDIATE DRAWING II (3 CREDITS)**

This course assumes that the student has achieved an adequate level of representational skill. Using a variety of media, students will explore more technical drawing based on observation. The second part of the term will introduce students to research at different levels of expression in graphic work: visual, material and conceptual. Prerequisite: Foundation Drawing I & II and Intermediate Drawing I.

#### **210 ART HISTORY SURVEY I (3 CREDITS)**

This course traces the history of art from antiquity to the Middle Ages, with a concern for visual analysis.

#### **211 ART HISTORY SURVEY II (3 CREDITS)**

As a continuation of Art History Survey I, this course considers the history of art from the Renaissance to the 20th Century with special attention given to visual analysis. Prerequisite: Art History Survey I.

## **220 CONTEMPORARY ART HISTORY (3 CREDITS)**

This course considers the significant approaches to art since 1865 and includes discussions on the relevant theories associated with major artistic movements. Prerequisite: Art History Survey I & II.

## **221 CANADIAN ART HISTORY (3 CREDITS)**

This course presents students with a comprehensive survey of the art of Canada from the 17th century to the present. Prerequisite: Art History Survey I & II.

## **SECOND YEAR STUDIO SPECIALIZATION MAJOR AND MINOR COURSE DESCRIPTIONS**

A total of four studio disciplines are needed to complete the second year. Students choose two from the following intermediate course offerings. These courses form the Specialization Major I, II and Specialization Minor I, II.

### **SECOND YEAR STUDIES: SPECIALIZATION MAJOR (6 CREDITS TOTAL)**

Students are required to choose a major medium of specialization for advanced study. They can focus on two areas chosen from colour theory, painting, printmaking, sculpture, photography or ceramics. They will work for two full semesters in the studio in their chosen major medium of specialization.

### **SECOND YEAR STUDIES: SPECIALIZATION MINOR (6 CREDITS TOTAL)**

Students are also required to choose a minor medium of specialization for advanced study. They can focus on two areas chosen from colour theory, painting, printmaking, sculpture, photography or ceramics. They will work for two full semesters in the studio in their chosen minor medium of specialization.



### **215 COLOUR THEORY I (3 CREDITS)**

This course provides the student with an in-depth study and practical exploration of the effective use of colour in art, design and the environment along with various theories and approaches related to their creative use. Studio work and assignments involve colour mixing using both pigment and light. Classes will be supplemented with a review of effective and distinctive use of colour by artists and designers.

### **216 COLOUR THEORY II (3 CREDITS)**

This course provides the student with continued study and practice in the use of colour in art making.

### **230 INTERMEDIATE PAINTING I (3 CREDITS)**

This course provides students with a more in-depth consideration of representational conventions of painting as well as an extended investigation into various modes of abstract and non-objective painting. Attention will be given to materials and techniques related to these approaches. Lectures, discussions, gallery and museum attendance complement studio assignments. Prerequisites: Painting I & II.

### **231 INTERMEDIATE PAINTING II (3 CREDITS)**

This course continues the study of technical and aesthetic issues of representational painting begun in Intermediate Painting I. Prerequisites: Intermediate Painting I.

### **240 INTERMEDIATE SCULPTURE I (3 CREDITS)**

This course further explores the aesthetic and technical concerns of sculpture developed in Sculpture I and II. Greater attention will be given to the development of individual sculptural sensibilities as well as a more rigorous understanding of abstract and non-objective sculptural form. Course assignments are complemented with lectures, discussions, demonstrations, visits to galleries, etc. Prerequisite: Sculpture I & II.

### **241 INTERMEDIATE SCULPTURE II (3 CREDITS)**

This course continues the study of technical and aesthetic issues undertaken in Intermediate Sculpture I, with an emphasis on individual three-dimensional projects. Prerequisite: Intermediate Sculpture I

### **250 INTERMEDIATE PRINTMAKING I (3 CREDITS)**

This course further explores and expands the aesthetic and technical concerns of printmaking. Greater attention will be given to the development of individual sensibilities and to the relation between process and image in assignments. Course projects are complemented with lectures, discussions, demonstrations, and visits to galleries. Prerequisite: Studio Printmaking I & II.

### **251 INTERMEDIATE PRINTMAKING II (3 CREDITS)**

This course continues the exploration of technical and aesthetic concerns undertaken in Intermediate Printmaking I. Prints may function as unique works, installations, or incorporate mixed media. Studio work will be accompanied by demonstrations, gallery visits, and critiques. Prerequisite: Intermediate Printmaking I

### **260 INTERMEDIATE PHOTOGRAPHY I (3 CREDITS)**

This course assumes that the student has acquired an adequate level of basic darkroom and camera skills and, as such, emphasizes photography as an image making process and medium of expression. Students work on thematic problems of their choice. Studio work and assignments are supplemented with Lectures, student presentations, gallery visits and technical discussions and advice. Prerequisite: Studio Photography I & II.

### **261 INTERMEDIATE PHOTOGRAPHY II (3 CREDITS)**

This course continues the study undertaken in Intermediate Photography I. Prerequisite: Intermediate Photography I.

### **270 INTERMEDIATE CERAMICS (3 CREDITS)**

This course continues the exploration of the aesthetic and technical concerns dealt with in Ceramics I and II. Students will be encouraged to develop more rigorous individual sensibilities to the concepts of form and function. Formal assignments will be complemented with lectures, demonstrations, visits to galleries, etc. Prerequisite: Ceramics I & II.

### **COMPLETION OF THE SECOND YEAR EQUALS 30 CREDITS**

## **THIRD YEAR STUDIES**

### **MANDATORY THIRD YEAR COURSES:**

All third year level courses are normally reserved for students who have completed 60 credits of the Fine Arts Diploma Program. All third year level courses are mandatory.

### **350 RESEARCH METHODOLOGIES IN DRAWING (3 CREDITS)**

This course is designed to help students develop methods of research in support of their art practice. The first half of the course will be devoted to reviewing drawing fundamentals. In the second half, through research, contextualization, independent skill development, studio visits, reference gathering, and self-critique, students will develop the tools necessary to develop and support a rich, and most importantly, independent, drawing practice. Because process is emphasized in this course, finished work will not be expected, however, continuous and ongoing exploration will be required.

### **351 INTEGRATED PROCESSES (3 CREDITS)**

This course provides students with independent study through an integration of different art production processes, including: drawing, painting, sculpture, silkscreen, photo-silkscreen and non-silver processes (Cyanotype and Vandyke Brown). This course is designed as a laboratory for experimentation of techniques and strategies leading to increased expressivity.

### **360 MEDIA STUDIES I (3 CREDITS)**

This course focuses on new technologies and their creative use in the image making process. In the first part of the course, there will be an emphasis on the role of photography in contemporary art and culture. Students will be introduced to the technical possibilities of the medium in the development of the visual skills necessary to the student's own work. Students must have access to a digital camera and a laptop computer.

### **361 MEDIA STUDIES II (3 CREDITS)**

This course is a continuation of Media Studies I with an introduction to time-based art and moving image technologies. This course can develop an interdisciplinary approach to studio practices. Students must have access to a digital camera with video capacity or a camcorder and a laptop computer. Prerequisite: Completion of Media Studies I.

### **370 ADVANCED STUDIO I (3 CREDITS)**

Although this is a studio course, the focus moves away from a perceptual/technical instruction to include conceptual and critical development. Students pursue their work independently but meet as a group with their instructor one afternoon a week for individual and group critiques. This provides students with the opportunity to develop a consistent body of work under the guidance of an instructor. Students are provided with studio space and are expected to pursue their work with a high degree of motivation, independence and capacity for critical analysis.

### **371 ADVANCED STUDIO II (3 CREDITS)**

This course provides advanced students with the opportunity to develop a cohesive body of work under the guidance of an instructor. Students are expected to demonstrate a high level capacity in the critical analysis of their own developing concepts and creative strategies. Participation in complementary activities such as the attendance of visiting artist lectures is required. Prerequisite: Advanced Studio I.

### **375 MENTORSHIP I (3 CREDITS)**

Mentorships are a traditional method of training a new generation of skilled arts practitioners. This course provides practical experience working in a selected professional artist's studio or cultural institution. Students are required to submit a written project outline identifying their medium and objectives. Together with the program coordinator, project outline, the written proposal is submitted to the chosen artist or institution. The student ensures that all necessary paperwork has been filled out and returned to the Diploma Program Coordinator. Prerequisite: Third year standing and prior approval of the Diploma Program Coordinator.

An alternate option for Mentorship I is becoming an intern for the School's Gallery. Writing, publicity, artist relations and web design practice are some of the skills and experience involved with this position. Approval of the Diploma Program Coordinator and the Gallery Coordinator are required.

As part of the third year student's mentorship, and as a way of experiencing the demands of being a professional artist, the student is required to exhibit the works produced in the mentorship. The time and site of the exhibition is decided in consultation between the student and the mentor/instructor. However the Lee Matasi Gallery (OSA's student gallery) reserves two-week time slots for third year students.

### **376 MENTORSHIP II (3 CREDITS)**

The second mentorship may take two forms: it may provide the student with the opportunity to develop a new project with the same or with a different mentor/instructor; or it may offer an opportunity to continue the project undertaken in Mentorship I.

### **380 ART & CRITICISM (3 CREDITS)**

This course undertakes a study of the artist in contemporary society and balances critical issues/concepts with the practicalities of being a contemporary artist. Heavy emphasis will be placed on in-class discussions and on critical response journals. Students are introduced to issues of theory and practice toward the development of a critical language. Lectures, readings, discussions complement the course content.

### **381 THE BUSINESS OF ART (3 CREDITS)**

This course provides the student with an introduction and investigation into the business of being an artist, including the methods and principles surrounding the preparation of grant requests, taxes, exhibition contracts, etc. The seminar involves lectures, discussions, readings, and practical assignments.

### **385 GRADUATION REVIEW MENTORSHIP**

This mandatory non-credit mentorship is required for graduating students. Students are expected to demonstrate a high level of conceptual and organizational skill and to work as part of a team. Guidance is given in creating a small catalogue and in applying for external exhibitions, awards and residencies. This course is structured to balance valuable information on the practicalities of showing work in a contemporary way with the experience of planning and bringing to fruition a professional exhibition.

## **COMPLETION OF THE THIRD YEAR EQUALS 30 CREDITS**

### **SPRING ELECTIVE COURSE CHOICES**

120 Materials and Processes (3 credits)

150 Studio Printmaking – Relief (3 credits)

151 Studio Printmaking – Etching (3 credits)

375 Mentorship I (with 60 credits completed) (3 credits)

376 Mentorship II (with 60 credits completed) (3 credits)

# INSTRUCTORS AND WHAT THEY TEACH

## CARLA **WHITESIDE**

Carla holds a commercial art and design diploma from Algonquin College, a B.A. in Fine Art from the University of Ottawa, and an M.A. degree in Fine Art from Laval University, Québec. She is also on the faculty of the Visual Arts Department at the University of Ottawa and has taught at Laval University and the Université du Québec en Outaouais in sculpture and drawing.

### **350 - Research Methodologies**

## MARIA **MOLDOVAN**

Romanian born artist, Maria Moldovan, received her bachelors degree from the University of Arts and Design in Cluj, Napoca, Ceramic Dept., in 2002. Maria is also a painter and an established children's book illustrator. Maria has been a member of the Professional Visual Artist's Union from Romania since 2003 and a member of the Association of Illustrators from Romania since 2012. She became a member of the Ottawa Guild of Potters in 2015.

### **170/171 - Introduction to Studio Ceramics I & II**

## GUILLERMO **TREJO**

Guillermo Trejo was born in Mexico City and has a BFA from Bellas Arts School of Painting, Sculpture and Printmaking. His first subject after emigrating to Canada in 2007 was a serie of drawings inspired by characters from Canadian newspapers. As he tries to understand the "multicultural" landscape in Canada, he likes to draw plants and make prints of people. His profound understanding of art history is reflected in his contemporary work. He currently teaches printmaking and drawing at the Ottawa School of Art.

### **100/101 - Visual Foundations I & II**

## ERIN **ROBERTSON**

Erin Robertson is a sculptor and painter who explores figurative and environmental themes through the inventive use of a variety of materials, primarily oils, acrylics, resins, ceramics, papier-mâché and bronze. Her art is marked by its whimsical and subversive play on everyday idioms, domesticity, landscape and mythology.

Robertson is a graduate of Ontario College of Art and Guelph University. She exhibits in private and public galleries. Her work can be found in various collections in Canada and abroad, including the City of Ottawa, the Crown Collection, Stornoway residence and has been awarded several public art commissions. She is a founding member of Blink Gallery Collective, Fieldwork Collective and is an instructor in the diploma program at the Ottawa school of art.

### **110/111 - Foundation Drawing I & II**



## WENDY MOIR

Wendy earned her MA in art history from Carleton university and a BAH in art history and English literature at Queen's University. She is passionate about art education and has taught visual literacy at galleries in Kingston, Halifax and Ottawa since 2003. Wendy is a part of Ottawa's thriving maker scene where she creates and teaches embroidery and appliqué.

### **220 - Contemporary Art History**

## DAVID BARBOUR

Highlights to David Barbour's career include a World Press Award (1984) taken in Egypt and a Mid-Career Canada Council Grant (1999) to continue his project in Havana and a City of Ottawa Project Grant (2014) to photograph the Rideau Canal in the winter. A graduate from the Banff School of Fine Arts (1976) he has balanced personal projects with freelance photographic assignments/contracts and has taught courses/workshops at OSA, SPAO, Algonquin College, University of Ottawa as well as Carleton University.

[www.davidbarbour.com](http://www.davidbarbour.com)

### **160/161 - Introduction to Studio Photography I & II**

## FAROUK KASPAULES

Farouk is a Canadian artist who has been exhibiting since the mid-1990s, and has been engaged with artist-run-centres, organizing and curating exhibits on political and cultural themes. He shows his work regularly in the Ottawa/Gatineau region. In 1993, Farouk undertook his first European exhibit in London, U.K. In 2001, he participated in the exhibition *The Land Within Me* at the Canadian Museum of Civilization. He participated in group exhibitions in Brazil 2001, and Chile 2002, in Egypt, and Jordan in 2003, and he participated in 9th Cairo International Biennale in the same year. In 2004, Farouk held an exhibition titled, *Crossing Borders*, at SUNY Potsdam, USA, dealing metaphorically with issues of global violence. He has also exhibited in Bordeaux, France and at Studio Sorge in Durham, Quebec. In 2007, he was invited to exhibit at the Ottawa Art Gallery in the exhibition titled *Be/Longing*.

### **351 - Integrated Processes**

## ROBERT HINCHLEY

Robert is a graduate of the Ontario College of Art. His paintings and prints have been shown in many exhibitions both nationally and internationally. Painting trips in Canada and especially the Ottawa Valley offer Rob an endless source of inspiration. His unique approach to printmaking combines painterly and experimental methods to this time-less graphic form. A selection of his prints was presented as gifts from Canada to the world leaders that attended the APEC summit in Vancouver.

### **100/101 - Visual Foundations I & II**

### **150 - Studio Printmaking - Relief**

### **151 - Studio Printmaking - Etching**

### **250/251 - Intermediate Printmaking I & II**

## ANDREW **FAY**

Andrew was raised and educated in Ottawa and received his training at the Nova Scotia College of Art and Design. His work continues to focus on figurative subject matter. The paintings centre on the human image, examining a gamut of physical and emotional drives. The narrative of his paintings is often intentionally ambiguous. He creates a surreal atmosphere which invites the viewer to interact with the work on their own terms, with minimal direction. He has participated in numerous exhibitions, most notably at the Karsh-Masson Gallery, the Ottawa Art Gallery, and the Ottawa School of Art Gallery and his paintings can be found in important civic and private collections in Ottawa. Andrew coordinates the diploma and Portfolio Program for the OSA.

**230/231 - Intermediate Painting I & II**

**370 - Advanced Studio I**

**385 - Graduation Review**

## MAHSHID **FARHOUDI**

Mahshid attended a variety of educational institutions including York University and the Ontario College of Art and Design, between 1992 and 1997, culminating in a term at the 2001 Charles H. Cecil Studio in Florence, Italy. She is an active artist with both solo and group exhibitions that have taken place internationally. Mahshid is an Iranian-born international visual artist, whose works have been supported by the Canada Council for the Arts. Her collaborative work BREATH has been published through Palabras Press in Ontario. [www.mahshidfarhoudi.com](http://www.mahshidfarhoudi.com)

**110/111 - Foundation Drawing I & II**

**120 - Materials and Processes (spring schedule)**

## KATHRYN **DRYSDALE**

Kathryn studied at Dawson College, H.B. Beal Technical School, Ontario College of Art, and Concordia University before setting up a studio in Montreal. In 1991 she moved from Montreal to Wakefield. Her large-scale expressive drawings have been exhibited across Canada and abroad. Her work is represented in private and public art collections including the city of Ottawa and Loto Quebec. In 1997 she began experiments with a new drawing medium – s'graffito. Working with wax and gouache she developed a unique and personal approach to drawing. Since then she has been developing this technique while exploring new subject matter.

**200 - Intermediate Drawing II**

**371 - Advanced Studio II**

## LUCIA DE MARINIS

Lucia De Marinis graduated from a five-year Bachelor of Fine Arts program at the Cleveland Institute of Art in 1984, where she majored in painting. She was given advanced standing (to third year) upon admission to the program and was selected for the National Dean's List in 1984. She was a finalist for the prestigious Gund Award competition at graduation. Lucia also has a Bachelor of Arts in Italian Literature from Carleton University and studied briefly at the Accademia di Belle Arti in Rome with the assistance of a scholarship from the Italian government. She completed several years of private study with Ugo Chyurlia, a graduate of the Accademia di Belle Arti of Venice (1932). At the Cleveland Institute of Art her painting teacher, thesis advisor, and mentor was Julian Stanczak, a renowned colourist and a student of Josef Albers.

Lucia has been teaching at the Ottawa School of Art since 1988. She taught in the School of Media and Design at Algonquin College from 1994 to 2013 and was a faculty member in the Department of Visual and Creative Arts at St. Lawrence College in Cornwall from 1988 to 1991. In 2006 she was the recipient of the first Instructor of the Year Award at the Ottawa School of Art.

Lucia has exhibited her work in numerous solo, group, and juried shows in Canada and the USA and is represented in corporate, public, and private collections.

**130/131 - Introduction to Studio Painting I & II**

**215/216 - Colour Theory I & II**

## ADRIAN GOR

Adrian Gor is best known for his Byzantine-ish, egg-tempera paintings made from traditional materials used for making Orthodox icons as wood, skin glue, emulsion, pigments, and gold leaf. "My work has nothing to do with organized religion" he says. Resonating with images from online news and consumer culture, Gor's work consists of narratives that define our society—from the migrant crisis in Europe to the war in the Middle East. And with an emphasis on iconic images that deeply affect our view of the world, he aims to invite for reflection on humanity through ongoing scenes of violence, greed, and idolatry. Gor's work is online at [www.adriangor.com](http://www.adriangor.com) and [www.saintsandadrian.com](http://www.saintsandadrian.com). He has a PhD in the Humanities (Interdisciplinary) Program at Concordia University, Montreal, Canada (2015) combining studies in Theology/Philosophy, Art History, and Studio Arts. Gor also has an MFA in Drawing/Painting from the School of Visual Arts, University of Windsor (2010).

**210/211 - Art History Survey I & II**

## DAVID CLENDINING

Born in Canada, David has pursued and developed his art throughout Europe, Canada and the US for over 25 years. While studying bronze casting and commercial art at the Ontario College of Art, he also audited animation classes at Sheridan College. He worked in the field of animation at Dick Williams Disney Studio in London, England, Nelvana Studios in Toronto, and in the television and film industry in Canada, the US and England. His art can be found in many public and private collections.

**140/141 - Intro Studio Sculpture I & II**

**24-/241 - Intermediate Sculpture I&II**

# GENERAL INFORMATION

## **SMOKING REGULATIONS**

Smoking is not permitted anywhere in the School by order of City of Ottawa Bylaw 144-79.

## **SUPPLIES**

A variety of supplies can be purchased through the Ottawa School of Art store located on the ground floor. Store hours vary, but purchases can be made through the front desk staff. Course supply lists from each instructor are available at the front desk.

## **STORAGE**

Lockers are available and can be rented through the front office staff. All unregistered lockers will have contents removed after a one-week posted notice. Due to the extreme shortage of available storage space all student work must be removed from the School at the end of each term. Work remaining in the studios or other areas of the School after the end of the term will be disposed of.

## **TURPENTINE BAN**

The Ottawa School of Art strictly prohibits the storage or use of turpentine on the premises.

## **LOSS OR THEFT OF PROPERTY**

The Ottawa School of Art cannot be responsible for any loss or theft of student property.

# FINAL WORDS

Since the Ottawa School of Art is a not-for-profit organization, the credit programs partake of the charitable values that position the School in its community. Access to education is a long-standing value and OSA maintains a pricing policy lower than its competitors. However, there is still something to pay and students in the credit programs do not have access to bursaries. Over the past three years the number and type of scholarships supporting diploma students has doubled. The School would like to see this trend continue and actively seeks philanthropic support and sponsorship to ensure that the credit programs can continue and expand over time.

If you would like to contribute, please contact the Development & Fundraising Coordinator at 613.241.7471, ext: 31, or write to **development@artottawa.ca**.

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